

SMART Board Meeting
Sunday, October 15, 2017
Attending: Laura Hartwick, Roberta Troxell, Katrina Parkinson, Vici Whisner, Janet Massolo, Ernie Mill

Meeting called to order at 7:00pm

Kraig's Resignation from Vice President

Vici and Ernie both offered to fill the role of Vice President until the first of the year. They both have member at large positions that are coming up for re-election. Ernie would take the VP position for the remaining year of Kraig's position, but he would not be available to run for re-election in 2018. Vici will take the position over from Kraig, and then would be willing to run for VP again in 2018.

Elections for 2017:

This would put another member at large position up for re-election.

Roberta is having difficulties with the membership excel file from Kraig, the pdf seems fine but the excel file has some problems on her computer. Vici will take a look at it for Roberta and see if she could figure it out.

Roberta has been working with still forming the nominating committee to get the elections going. She has several people she has spoken with already about running for board positions.

Equipment Update:

Update on Computers:

Holly Newman has purchased a new computer and printer and they are all set up and ready to go. They didn't have the same printer as the existing one, but it will be faster and nicer than the new one. So if the old one breaks, we can purchase one like this.

Michelle's old computer does not have a big enough memory or processor, so it would not be usable for us.

Katrina has let Karey know that SMART now has 2 computers and printers, she said that we could borrow Bay Team's for a third.

Timers:

Ernie has purchased the timers and speakers. It's in a bulletproof case and labeled and ready to go!

Ernie does not need help with the fence posts for the ring fencing, Katrina offered to come down and help or perhaps we could schedule a work party in case he decides he wants help.

Ernie reports that the new tunnel bags will be arriving soon.

Compensation Issue:

Janet talked with the tax person about our current compensation policies. To put it in a nutshell, he said that if there is cash involved, we do need to do 1099's. This would be trial secretaries and full time workers. He was not concerned about the board members receiving yearly certs, he says it is actually an appreciation for volunteer work and not cash basis. He would argue it with the IRS if an audit, and does not need to be a 1099.

The IRS would first look at a check register. For one thing, if a check hasn't been written it's not even discoverable in an audit. Making sure certs are worded as "Certificate of Appreciation-Thank You" will make it very clear that's all it is, not cash payments. He indicated that volunteers receive free entries for things like the Salinas Airshow, and that's not tracked or recorded as a transaction.

Janet does keep track in her check register, but the accountant advised to just keep it in a spreadsheet, because it's not a check. He was not worried about the free entries.

He says that it is extremely rare for a non profit to get audited. The IRS is looking at corporations. He said that he would advise to continue as is, but with 1099s for anyone making over \$600/yr for the cash transactions. So the trial secretary could continue to get paid, but would need to be given a 1099.

Do we want to still offer checks for full time workers in lieu of certs? If someone worked all days at all the trials, that would put them at \$500. So still under \$600. We can have a policy that states this to full time workers in advance, so they are prepared to get a 1099 if they do make it to \$600.

For secretaries, we are currently the only club that pays in cash. We could give the option to them to get paid, and get a 1099, or get certs to run their dogs. Or they could take part in cash and part in certs, as a financial equivalent. Katrina's concern is equating entries to money. She wants it to be very clear, and nothing looks underhanded. She feels that \$4/dog is a lot, and that in years with smaller trials, that can be a difference between a profit and a loss by paying the secretary so much. They do a lot, but other positions also do a lot. Vici's opinion is that the secretary should be 1-2 free entries (split if there are 2 secretaries). She agrees that \$4 is a lot.

Janet said that a lot of the steps for trial secretaries are now much easier and more automated than they used to be. Consistency is not a bad thing, so if it was compensated similar to trial chair, the other big job, but keeping the compensation similar to other jobs. Vici says that when she is a trial secretary, she does it to help the club, not to make money. Which is what we would like the jobs to be, not as a money making venture.

Perhaps we could make a motion to try moving it to compensation for now and seeing how it works. Roberta moved that it trial secretary would be a comped position, with 2 comped entries. Vici seconded.

The new policy will be that SMART will now 1099 anyone who gets over \$600/yr in cash or check. Trial secretaries will be compensated with two free entries.

Another question is, is SMART happy with current compensation, or should we form a new compensation committee to look at compensation. IE, crew chief, score table, lunch people, etc. Katrina is concerned that members should be able to know what's going on, and that they have a say in it if they are interested.

The link to the current compensation form is on the SMART website: <http://smartagility.com/volunteer/index.html>
Perhaps everyone on the board could take a look at it and see if they have any ideas for changes or questions.

Katrina will send an email to the general club about this.

Holiday Party/Meeting

MHDS is available on a Saturday but not a Sunday. Laura is not available on Saturdays, but perhaps Dec 9 would work, early afternoon, 2pm-5pm. Laura said that she will miss and someone can take notes. For rain date, Vici suggested the brewery on Main and Monterey, El Toro Brewing Company as a good backup place. The beer is really good and it's never that crowded, it has pizza. Everyone was fine with going to a restaurant as a backup for rain. Holiday gift exchange, elections, general meeting will take place.

Charitable Donation for 2017

Perhaps a donation to a fire related animal charity, Sonoma Humane, or Davis also has a fund set up for vet bills that are coming in from the fire. The Davis fund is a general fund for all disasters, or to a Texas or Florida flood charity. Perhaps the membership could vote on that for the holiday meeting.

Should SMART give a donation right away that goes straight to fire victims? There is currently approximately 35k in the account. The board voted that SMART give a

\$1000 donation right away to Sonoma Humane to get them some money right away. Janet will do this.

Katrina suggested that an agility fire victim, Rosie Canfield, could use some agility equipment. Perhaps in a couple of weeks we could do an email and get some equipment donated to her. Maybe one of the tunnels that needed replacing could go to her? Maybe take donations for her at the New Years trial?

New Accounting Software

Janet feels that we need to update our accounting software, especially with 1099s now, the current software is pretty primitive. There are online options that you pay a monthly fee, or just install a software package. We feel that Janet should get whatever she needs to do the accounting! Janet likes the idea of the online option so that other users could be added into the account, it would be the most transparent but it is the most expensive, approximately \$50/month. Bay Team uses online Quickbooks. It would be nice for Janet to know that others have access to the accounts, even though it's twice as much as buying the desktop software. It also might help with the paypal transactions. Janet will talk with Karey and see what they think of theirs. Janet would like to get it by the first of 2018.

Meeting was adjourned at 8:10pm